

COMPANY PROFILE

Background:

Soilex ProSolve Limited is locally owned manufacturing company, incorporated in 1981. Our core function is to manufacture, market and service quality cleaning products in the industrial and institutional market, thus are in a position to be a 'Total Cleaning Solutions' provider.

Soilex Prosolve provides the following products and services:

1. Detergents – which the company manufactures as is our core business.
2. Cleaning Accessories – these are sourced from our suppliers and include products such as mops, brooms, brushes, air fresheners, toilet tissue, hand paper towels and more.
3. Cleaning Machinery – Soilex is a representative for the Truvox range of cleaning machines.
4. Training – Free training sessions and materials are provided to our clients, so that a full understanding of the machinery, detergents and it's chemical properties are understood for effective, economic and efficient cleaning.

Mission

To is to provide with integrity and dedication products and services which solve our customers cleaning and hygiene requirements at cost effective rates.

Our Competitive Advantage:

- Flexible production formulations.
- Single source of products and accessories
- Technically competent staff
- Locally produced, high quality industrial products
- A 5 step service concept which is focused on helping customers solve their cleaning problems and improve profitability.
- Competitive pricing
- Tailor made training

Current clients:

We have been supplying institutions and industries such as hotels, hospitals health clubs, commercial laundries, bottle companies and many more.

Some examples include:

- Moi University
- Egerton University
- Kenya Polytechnic University
- Mater Hospital
- Windsor Golf & Country Club
- Panari Hotel
- Mada Hotels
- Jumuia Guest House – Kisumu
- Parklands Sports Club
- Whitesands Beach Hotel
- International School of Kenya

- Parapet Cleaning Services
- Karen Golf Club
- Bontana Hotel and many more.

Company Policies & Procedures

The company has 10 computers which are utilised as follows:

1. Stock Control with reports on re-order levels, minimum stock levels to ensure that production does not run out of raw materials and to manage optimum stock levels.
2. Debtors
3. Creditors
4. Invoicing
5. Quotations & Sales Order Processing
6. Purchase Order Processing
7. Budgets & Variances
8. Assets Register
9. Year End (Annual Accounts)
10. VAT Return Calculations.

All procedures are documented and feedback mechanisms are in place through formal standard operating procedures to ensure quality of our products and services.

Through prescribed forms, feedback is obtained annually from customers and analysed internally. Problems and issues are documented and a committee is in place to address any anomalies detected in a product or service to customers (internal and external).

Quality Control

We check the parameters of raw materials as per our specifications. We consider the source, reliability of supplier in meeting our declared supply dates. We also have quality control checks in place for work in progress, finished products, packaging and storage.

We work closely with the Kenya bureau of standards in regard to standards for the various products we manufacture. We also verify with our suppliers the level of environment friendliness and biodegradability of the raw materials produced.

Innovative Proposals

We conduct regular free in house seminars where by we train our customers operatives in laundries, housekeeping, kitchen hygiene, dairy and other topics related to cleaning and hygiene. This allows our clients to understand the proper usage of our products, cost saving methods, efficiency and organised workflow aspects.

Feedback from our customers indicated that our training seminars have been very effective, timely and successful. Our field staff regularly visit customers on site to find out their feelings about our service delivery and periodic calls are made to monitor specific aspects of the quality service rendered and to gauge customer satisfaction levels.

Bank Account Details

Commercial Bank of Africa

Name: Soilex Prosolve Limited

Account Number: 6567800016

Branch: Parkside Towers, Mombasa Road. Nairobi.